

2007-2008

Annual Report



S.C. Department of Labor, Licensing and Regulation

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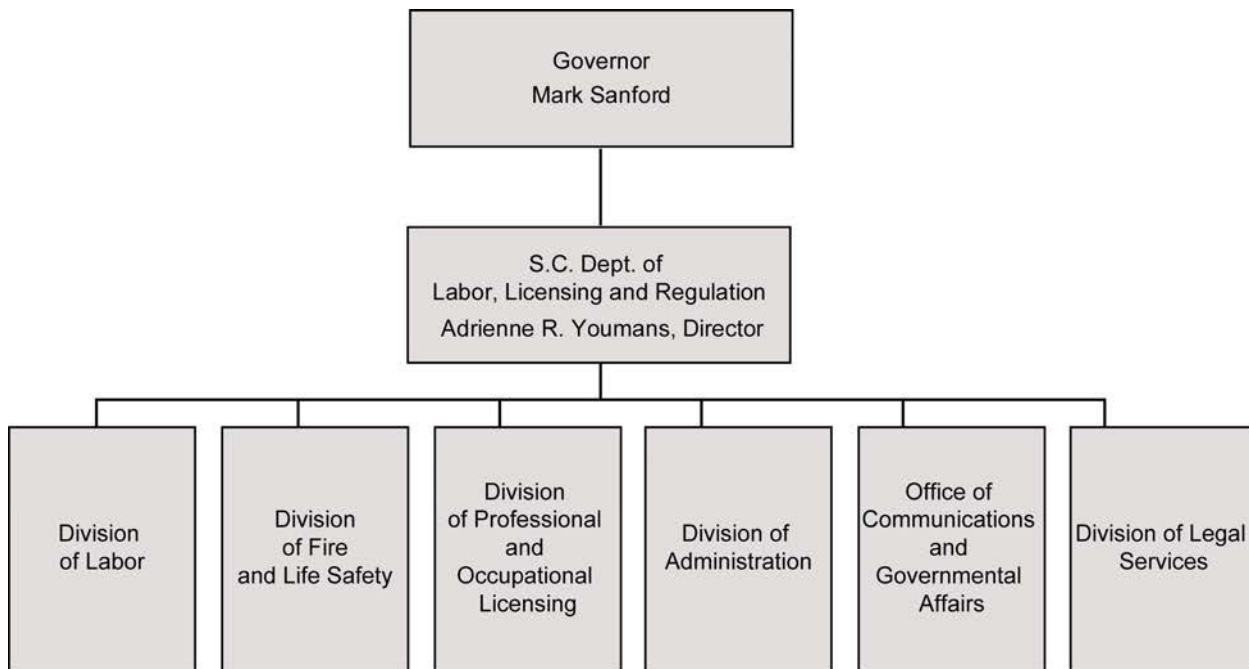
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Introduction

On Feb. 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 40 separate state agencies, including the Department of Labor, the State Fire Academy, the Office of the State Fire Marshal and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

Currently, LLR administers more than 70 programs, from OSHA enforcement to professional and occupational licensing to educating the fire service.



LLR Locations

LLR's Director, Office of Communications & Governmental Affairs, Administration, Labor, Legal Services and Professional and Occupational Licensing (POL) are located within the Kingstree Building at 110 Centerview Drive in Columbia.

Fire and Life Safety is located at the S.C. Fire Academy campus on Monticello Trail in Columbia.

Agency Overview

Mission

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving its state's education. LLR accomplishes its mission by:

Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.

Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.

Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.

Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

Office of the Director

The Office of the Director is comprised of the Director and the Office of Communications & Governmental Affairs. The Governor, with the advice and consent of the Senate, appoints the Director.

Governor Mark Sanford appointed Adrienne Riggins Youmans as LLR Director in January 2003. The S.C. State Senate confirmed her Feb. 20, 2003.

Office of Communications & Governmental Affairs

Director

Jim Knight

The Office of Communications & Governmental Affairs promotes and explains to the public the agency's goals, activities and services using a variety of media. Staff is responsible for the design, writing and publishing of all agency publications, including newsletters, brochures, booklets and posters. The office manages the agency's Web site, which provides the public access to the agency and its programs 24/7. It also manages the employee Web site, LLR Today.

Staff members serve as agency spokespersons to the media for all programs. The office manages requests from the public for information under the South Carolina Freedom of Information Act to assure compliance with the law. Staff members work with chambers of commerce, trade associations, etc. to promote understanding and cooperation in carrying out the agency's mission.

The office is responsible for handling ombudsman duties for the agency, working as a liaison with the Governor's Office, legislative officials, state agencies and the general public to resolve constituent complaints.

The office also is responsible for coordinating, monitoring and reviewing proposed legislation, amendments, regulations and approved bills that affect boards, commissions and divisions under LLR. This includes legislation initiated by LLR and all relative legislation drafted by parties' external to the department.

FY2007 – 2008 Statistical Information

Web site

Number of Visits to Agency Web site

1.8 million

Communications & Governmental Affairs - Legislation

The 2007 meeting of the S.C. General Assembly was the first half of a two-year legislative session. LLR monitored 224 bills. Agency related legislation enacted during the 2007 session is listed below by effective date.

BILLS PASSED OFFERING STATUTORY CHANGES

Act Number	Board/ Commission	Subject	Effective Date
185	Contractors	Licensing Act exemptions	March 31, 2008

194	Nursing	Practice Act revisions: Required identification for licensure, information provided on prescriptions, requirements for licensure by endorsement, temporary and limited licenses, competency requirements	April 3, 2008
207	Dentistry	Dental instructor licenses	May 13, 2008
224	Cosmetology	Exemption for unlicensed salon employee whose duties are confined to shampooing hair	May 14, 2008
223	Environmental Certification	Lapsed license application increased from 90 to 365 days	May 22, 2008
273	Massage Therapy	Panel appointments- Senatorial advice and consent deleted	June 4, 2008
280	Immigration	Illegal Immigration Reform Act	June 4, 2008
272	Manufactured Housing	Practice Act revisions: Appointment of manufactured housing board members, "manufactured home apprentice retail salesperson" defined, apprentice salesperson license requirements	June 4, 2008
307	Architectural Examiners	Practice Act revisions: "Intern Architect" defined, license application requirements; intern development program, continuing education, electronic seal	June 11, 2008
309	Fire Marshal	Criminal records check required for firefighter; prohibitions	June 11, 2008
351	Accountancy	Practice Act revisions: Requirements to engage in practice of accountancy, experience requirement revised, requirements to practice if licensed out of state	June 16, 2008
353	Fire Marshal	Agency to purchase and issue staff clothing	June 17, 2008
353	Building Codes Council	Coastal counties and municipalities may adopt 2006 International Residential Code (IRC) provisions	June 17, 2008
412	Real Estate	Certain commercial real estate courses must be approved	June 25, 2008
411	Medical Examiners	Practice Act revisions: Activity excepted from licensure, foreign-trained physician license requirement, exception to examination for licensure, residency training requirements for foreign-trained physicians, definition of "Practice of Medicine", exception from the practice of medicine	June 25, 2008
345	Nursing	Criminal records checks may be required for licensure; dismissed prosecution for writing a dishonored check is not an act of moral turpitude, identification badges	June 25, 2008
353	Barber Examiners	Licensed cosmetologist, esthetician, or manicurist practice in barbershop	July 1, 2008
295	Dentistry	Requirements for having dental technological work performed outside of SC	December 4, 2008
188	OSHA Review Board	Repeal of Board	January 1, 2009

Administrative Services

Division of Administration
110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
(803) 896-4300

Administrative Management Team - Jerry Brown, Barbara Derrick, Parker Boulware and Lynn Rivers

Administrative Services is responsible for providing administrative support services for the agency in accordance with state and agency policies and procedures and governing federal, state and local regulations. Administrative Services is directed by a management team and consists of four offices:

Information Technology Office: provides expertise in development, implementation and maintenance of computer-based information systems and coordinates all information technology activities for the agency.

Budget Office: responsible for coordinating the agency's budget and federal grants, the agency's strategic planning initiatives, and providing mail room services.

Finance Office: responsible for directing fiscal functions of the agency and providing services and expertise in areas of procurement, property and vehicle management, and records management.

Human Resources Office: responsible for providing services in the areas of consulting, policy development, employee relations, training, compensation, recruitment and employee benefits.

Division of Legal Services

110 Centerview Drive
P.O. Box 11329
Columbia, S.C. 29211-1329
(803) 896-4485

Program Description:

This Division was created in 2004 by combining the Office of General Counsel and the Office of Investigations and Enforcement (OIE). In 2004, OIE was formed, merging all investigators and support staff from the Division of Professional and Occupational Licensing boards.

The Division of Legal Services handled the following cases during FY 08:

Division of POL cases opened 445
Division of POL cases closed 175
Division of OSHA opened 34
Division of OSHA closed 32
Division of LABOR opened 0
Division of LABOR closed 1

Office of General Counsel (OGC)

Chief General Counsel Lynne W. Rogers

The Office of General Counsel is charged with providing litigation and advice services to LLR programs.

Office of Investigations and Enforcement (OIE)

Assistant Deputy Director Rion Alvey

The Office of Investigations and Enforcement has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL) to include the Office of Wages and Child Labor; and to enforce Board orders. OIE was created to allow for better utilization, training and efficiency of the investigative staff.

Statistical Information FY 2007 - 2008

Complaints Received:	4,327
Investigations:	4,161

Specific information about complaints and investigations can be found in each Board report.

Division of Labor

110 Centerview Drive
PO Box 11329
Columbia, S.C. 29211-1329
737-9220

Program Description:

South Carolina and federal laws are the source of various rights employers and employees have in its employer/employee relationships. LLR's Division of Labor is one of several state and federal agencies that administers the laws. Occupational Safety and Health, payment of wages, child labor, migrant labor and mediation of disputes between unions and businesses fall under this division, as well as elevators and amusement rides.

Office of Occupational Safety and Health Administration (OSHA)

Administrator

Dottie Ison

South Carolina is one of 26 states and territories providing a state-administered OSHA program under the OSHA Act of 1970. As required under the Act, the S.C. state-plan program applies to both private and public sector employers. The purpose of the OSHA Act is to assure every working person a safe and healthy workplace. The S.C. OSHA Program has several divisions to assist employers with their safety and health needs:

The Enforcement Division conducts inspections to determine compliance with OSHA standards and may issue citations and assess penalties in cases of noncompliance.

The OSHA Statistics Office is responsible for collecting occupational injury and illness data for the state.

The Technical Support section assists employers in interpreting standards and proper record keeping procedures.

The S.C. Consultation Division provides free safety and health courtesy inspections and on-site technical assistance.

The Training and Education Division offers a large selection of safety and health training programs to aid the business community in voluntary compliance with all areas of the OSHA Act.

The Recognition Programs and Outreach Division recognizes the manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

Program:

Enforcement

Program Description:

The purpose of the state Occupational Safety and Health Act is to ensure employees a safe and healthy worksite which is free of hazards which may cause fatalities, injuries and illnesses. The Office of OSHA Enforcement conducts assigned inspections with regard to workplace fatalities and accidents, employee complaints and referral from other agencies. Inspections are also conducted in selected industries identified through established guidelines as high hazard to ensure compliance with safety and health standards. Post inspection conferences may be scheduled with the Informal Conference Hearing Officer to discuss citations, penalties and abatement of hazards.

Statistical Information FY 2007 – 2008

OSHA Inspections	1,482	
Safety	1,235	
Percent of safety inspections	83.3%	
Safety inspections per inspector	77	
Health	247	
Percent of health inspections	16.7%	
Health inspections per inspector	31	
Inspections resulting in findings of in-compliance	477	
Number of Violations		3,023
Serious	80.6%	2,436
Other than serious	19.2%	581
Repeat	0.2%	5
Number of Inspections by Type		
Planned	67.6%	1,002
Complaints	10.9%	162
Accidents and Fatality	3.7%	55
Referrals	3.1%	46
Follow-up	4.5%	67
Program-related	4.3%	63
Unprogram-related	5.9%	37
Monitoring		0
Willful	0.1%	1

Program:

Integrated Management Information System

Coordinator

David Parker

Program Description:

The Integrated Management Information System (IMIS) division provides statewide inspection data to the federal Department of Labor (DOL) as required by law. It is the IMIS department's responsibility to collect, compile, analyze and transmit accurate inspection data to DOL on a daily basis. Internally, that same data is analyzed with an eye towards helping S.C. LLR continuously improve both its enforcement and consultation programs.

The IMIS division also develops and publishes safety and health data and statistics to federal, state and local governments which, in part, helps guide policy deliberation and decisions. These same statistics are provided to the general public as well, on both federal and state web sites. The IMIS data is a valuable resource for making S.C. workplaces safer and healthier.

Program: OSHA Statistics

Manager Felecia G. Busby

Program Description:

The OSH Statistics Section in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics, conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the Census of Fatal Occupational Injuries (CFOI) Program. The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households and federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of South Carolina's private industries, as well as state and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws. The data, which comes from the survey, identify the industrial, occupational and worker groups having relatively high risks of job-related injury and illness. Safety engineers and others utilize the census and survey data as a management tool to measure workplace incidents to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

Industries on both the survey and the census are defined by The North American Industry Classification System (NAICS) manual. The occupations are classified based on the Standard Occupational Classification (SOC) manual.

Statistical Information FY 2006 – 2007

2007 Survey Statistics	
Number of employees in S.C. work force	
-Private sector	1,563,422
-Public sector	298,382
Number of businesses sampled – private and public	
	3,119
Number of reported injuries/illnesses	
-Private sector	48,000
-Public sector	10,900
Injury and illness rate per 100 full-time employees	
- Private sector	3.8
- Public sector	4.5
2007 CFOI Statistics	
Number of fatal occupational injuries	
- Private sector	94
- Public sector	20

Program: Technical Support and Standards Office

Coordinator Gwen Thomas

The purpose of the S.C. OSHA Technical Support Office is to develop, manage and implement federal OSHA's five-year strategic plan, generate quarterly and annual reports, and assist the OSHA administrator with LLR's strategic plan. The technical Support Office also reviews all federal OSHA documents and recommends to the OSHA administrator, actions

such as adoption of new standards promulgated by federal OSHA, amendments to existing standards, review of federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for adoptions and variances.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

the employer's practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard

unavailability of personnel, materials or equipment, or

construction will be needed that cannot be completed by the effective date of the standard

The Technical Support area evaluates a situation to assess that alternative protections are being afforded to employees and submits recommendations regarding the variance application to the OSHA administrator.

The S.C. OSHA Standards area provides assistance to many employers, employees and compliance staff who desire to eliminate safety and health workplace hazards. Electrical hazards, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding respiratory protection are examples of conditions for which information and assistance is frequently requested.

Technical Support and Standards Offices performed the following activities during the FY 2008.

On March 19, 2008, the South Carolina Department of Labor, Licensing and Regulation, Division of Labor, Office of Occupational Safety and Health, promulgated the following revisions to existing South Carolina Regulations:

In Subarticles 6 and 7 (General Industry, Marine Terminals and Construction):

Revisions to §§ 1910.132, 1917.96, 1918.106 and 1926.95 where SC OSHA required employers to provide their employees with protective equipment, including personal protective equipment (PPE), when such equipment is necessary to protect employees from job-related injuries, illnesses, and fatalities. These requirements addressed PPE of many kinds: hard hats, gloves, goggles, safety shoes, safety glasses, welding helmets and goggles, faceshields, chemical protective equipment, fall protection equipment, and so forth.

Requests for Information	Number of Calls/Responses
Standards Information	1,162
Technical Information/Advice	111
Standards Interpretation	233
General Information	253
Referrals	142
Letters	33
E-mails	431
TOTAL	2,365

Program: Consultation Services

Manager Harvey Jessup

Program Description:

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA's enforcement activity, and records are kept confidential and separate from OSHA's enforcement program. The only obligation of the businesses using these services is to correct any job safety and health hazards found in a timely manner.

Statistical Information FY 2007 - 2008

Number of Consultation requests	926
Number of Employees helped	6,160
Number of Workplaces visited	894
Number of Workplaces achieving compliance	894
Number of Workplaces referred to compliance	0
Types of consulting services rendered	
- Courtesy inspections	871
- Technical assistance	5
- Follow-up visits	18
Number of Hazards identified	6,025
Number of Hazards corrected	6,025

Amount saved in OSHA fines by FY02 FY03 FY04 FY06 FY06 FY08
Businesses achieving compliance 4.0M 3.0M 3.1M 2.6M 2.4M 2.5M

Program: Education and Training

Manager Harvey Jessup

Coordinator Van Henson

Program Description:

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as OSHA's Rights and Responsibilities, Lockout/Tagout and violence in the workplace. This service within OSHA Voluntary Programs provides a variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY08, in excess of 500 training programs were delivered to employees throughout the state, resulting in more than 16,000 employees trained on various OSHA regulations and other safety and health issues.

Statistical Information FY 2007 - 2008

Number of training programs:	557
Number of contact hours:	15,226
Number of trainees:	13,515

General industry, health and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- S.C. SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment

- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- OSHA 10-hour General Industry & Construction Classes
- Electrical Safety

View a complete list of free workplace safety and health training programs at the LLR Web site.

Program: **Recognition Programs and Outreach**

Manager **Harvey Jessup**
Coordinator **Sharon Dumit**

Program Description:

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for alliances and partnerships with S.C. businesses and associations.

Palmetto Star

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing its workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. But they are expected to effectively protect their workers from workplace hazards through their safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

Palmetto SuperStar sites are determined on a calendar-year basis. These sites receive a one-year extension for continuing to meet program requirements.

Statistical Information FY 2007 – 2008

Number of active approved Palmetto Star sites	45
Number of approved Superstar sites	0
Number of initial evaluations conducted	0
Number of initial approvals for FY 07-08	0
Number of three-year re-evaluations conducted	15

	FY02	FY03	FY04	FY06	FY07	FY08
Approved Palmetto Star sites by Year	42	44	47	55	58	45*

* Some sites were lost in 2006 - 2008 due to plant closings or withdrawing from the program. We will no longer list inactive sites.

Current Palmetto Star Sites

Company Name	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, S.C	05/31/94
Milliken and Company Dewey Plant	Inman, S.C.	07/29/94
BAE Systems	Aiken, S.C.	09/30/94
Milliken and Company Barnwell Plant	Barnwell, S.C.	03/31/95
Milliken and Company Cushman Plant	Williamston, S.C.	05/31/95
Milliken and Company Judson Plant	Greenville, S.C.	07/31/95
*Milliken and Company Gaffney Plant	Gaffney, S.C.	10/05/95
Milliken and Company Gerrish Plant	Pendleton, S.C.	11/30/95
Milliken and Company Monarch Plant	Union, S.C.	01/25/96
Milliken and Company Auto Lamination	Spartanburg, S.C.	02/28/96
Milliken and Company Gayley Plant	Marietta, S.C.	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, S.C.	09/10/96
Milliken and Company Gillespie Plant	Union, S.C.	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, S.C.	02/10/97
Milliken and Company Abbeville Plant	Abbeville, S.C.	06/12/97
Milliken and Company Cypress Plant	Blacksburg, S.C.	07/07/97
Milliken and Company Defore Plant	Clemson, S.C.	09/30/97
Milliken and Company Sharon Plant	Abbeville, S.C.	02/26/98
Milliken and Company Johnston Plant	Johnston, S.C.	04/10/98
Milliken and Company McCormick Plant	McCormick, S.C.	04/30/98
Honeywell	Greer, S.C.	07/15/98
Milliken and Company Pendleton Plant	Pendleton, S.C.	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, S.C.	03/10/99
International Paper Log/Fiber	Georgetown, S.C.	03/12/99
Milliken and Company Packaging Plant	White Stone, S.C.	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, S.C	05/31/00
Solutia, Inc.	Greenwood, S.C.	07/31/00
Westvaco Forest Res. Div.	Summerville, S.C.	09/11/01
GE Medical Systems	Florence, S.C	10/22/01
Milliken and Company Enterprise Plant	Marietta, S.C.	11/15/01
Bridgestone/Firestone	Graniteville, S.C.	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, S.C	01/08/02
Jacobs Technology Inc.	Goose Creek, S.C.	06/04/03
Roseburg Forest Products	Holly Hill, S.C.	07/25/03
International Paper	Prosperity, S.C.	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, S.C.	05/08/04
International Paper	Silverstreet, S.C.	08/27/04
Progress Energy Sumter Construction Center	Sumter, S.C.	05/26/05
Firestone Bldg Products	Kingstree, S.C.	07/22/05
Computer Dynamics	Greenville, S.C	10/14/05
Georgia-Pacific Sawmill	Prosperity, S.C.	10/24/05
Delavan	Bamberg, S.C.	12/01/05
Anmed	Anderson, S.C.	12/19/05
Milliken and Company Cotton Blossom Plant	Spartanburg, S.C.	08/14/06
Osmose, Inc.	Rock Hill, S.C.	10/11/06
Roseburg Forest Products	Russellville, S.C.	02/21/07

Safety and Health Achievement Recognition Program (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksites. The standards required to get into SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or as a stepping-stone to becoming a Star. Acceptance into SHARP by OSHA is an achievement of status that makes companies stand out among their peers as models for worksite safety and health. SHARP participants are exempted from OSHA programmed inspections.

Requirements for participation in the SHARP program are:

Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.

Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all “stretch items” of the Form 33 must be scored. “Stretch items” are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.

Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.

Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.

Submit a request for SHARP participation.

SHARP Sites

Three new sites were approved in FY 2008.

Company Name	Location	Approval Date
Thomas and Betts Lancaster	Lancaster, SC	06/01/04
Curd Industries - MultiPlastics	Mount Pleasant, SC	02/01/05
Balchem	Green Pond, SC	09/06/07
Southeast Express	Timmonsville, SC	10/07/07
Nucor Building systems	Swansea, SC	12/04/07

Alliances and Partnerships

The Alliance Program works with groups committed to safety and health, including businesses, trade or professional organizations, unions and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources and share information with employers and employees to help prevent injuries, illnesses and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are good for two years, help organizations to:

Build trusting, cooperative relationships with OSHA.

Network with others committed to workplace safety and health.

Leverage resources to maximize worker safety and health protection.

Gain recognition as proactive leaders in safety and health.

Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

Current Alliances

- Overhead Powerline Safety Alliance
- S.C. Homebuilders Association Alliance

In a Partnership, OSHA enters into an extended, voluntary, cooperative relationship with groups of employers, employees and employee representatives (sometimes including other stakeholders, and sometimes involving only one employer) in order to encourage, assist and recognize their efforts to eliminate serious hazards and achieve a high level of worker safety and health.

Partnering is appropriate for the many employers who want to do the right thing but need help in strengthening worker safety and health at their worksites. Management, labor and OSHA can become allies committed to cooperative solutions to the problems of worker safety and health.

OSHA and its partners can identify a common goal, develop plans for achieving that goal, and cooperate in implementation.

OSHA's interest in cooperative partnerships in no way reduces its ongoing commitment to enforcing the requirements of the Occupational Safety and Health Act. Partnerships move away from traditional enforcement methods and, instead, work cooperatively with groups of employers and workers to identify the most serious workplace hazards, develop workplace-appropriate safety and health management systems, share resources, and find effective ways to reduce worker injuries, illnesses and deaths.

OVP currently has no ongoing partnerships but will be looking at opportunities to form one or more in the coming year.

South Carolina Occupational Health and Safety Review Board

Administrator

Joan Wilkie

Program Description:

Per South Carolina Code of Laws, 1976 (as amended), 41-15-600 through 41-15-640 , the South Carolina Occupational Health and Safety Review Board is responsible for hearing and deciding contested cases resulting from citations and penalties and determining time periods for abatement of citations issued by the LLR Director. The Board consists of six members, one from each congressional district.

Board members	Congressional District	Number of Assigned Cases
James E. Sanderson, Jr.	1	8
Wilbur Lee Jeffcoat	2	5
James G. Padgett, III	3	4
Judy R. Brigman	4	7
Elaine L. Craft	5	10
Vacant	6	0
TOTAL CASES	34	

Office of Elevators and Amusement Rides

Administrator

Duane Scott

Program Description:

Created in 1986, the office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, the licensing staff of 16 inspectors conducts inspections of new and existing elevator facilities, amusement rides and bungee jumps.

Program:

Elevator Safety Inspections

Administrator

Duane Scott

Program Description:

Per Chapter 16 of Title 41 of the South Carolina Code of Laws, 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations governing construction, alteration and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 10,552 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

Fiscal Year 2007 - 2008 Statistical Information

Number of inspections	7,152
Inspections by state inspectors	6,291
Inspections by licensed private inspectors	861

Program:

Amusement Ride Safety Inspections

Administrator

Duane Scott

Program Description:

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year.

Fiscal Year 2007 - 2008 Statistical Information

Number of Inspections	584
Resulting from accidents	0
Resulting from complaints	0

Program:

Bungee Jumping Inspections

Administrator

Duane Scott

Program Description:

The office began regulating the practice of bungee jumping in July 1994. In FY 2007 - 2008, there were no bungee jump inspections.

Office of Wages and Child Labor

Supervisor

Mark Dorman

Program Description:

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law. This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

This office was reorganized and placed under LLR's Office of Investigations and Enforcement, effective September 19, 2005.

Statistical Information FY 2007 – 2008

Wage violations cited	3,083
Wage complaints investigated	916
Average number of violations per investigation	3.3
Number of warnings issued	464
Number of citations issued	361
Child labor violations cited	50
Child labor complaints investigated	28
Average number of violations per investigation	1.8
Number of warnings issued	1
Number of citations issued	15
Wages collected for employees	\$797,462

Office of Labor- Management Mediation

Administrator

Jim Phillips

Program Description:

Per South Carolina Code of Laws, 1976 (as amended) 41-17-10, the LLR director is responsible for assisting in the settlement of labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation investigates industrial disputes, strikes, lockouts and its causes, and tries to help the two sides reach an agreement. When requested by both sides, a mediator will act as an arbitrator or appoint other arbitrators. In general, the Office of Labor-Management Mediation tries to eliminate the causes of misunderstanding and differences between organized labor and management.

This office also administers the South Carolina Right-to-Work Law (41-7-10 through 41-7-90), which provides that the rights of workers shall not be denied or abridged based upon its affiliation or non-affiliation with a labor union.

Statistical Information for FY 2007 – 2008

Number of collective bargaining employees involved in negotiations	8,219
Number of right-to-work cases	7
Number of collective bargaining agreements negotiated	52
Strikes reported	0
Work hours lost due to strikes	0
Workers involved in strikes	0

Division of Professional and Occupational Licensing (POL)

110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
(803) 896-4300

Overview:

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 270,689 licensees in South Carolina.

The 40 licensing boards protect the health, safety and well being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most of the boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional association and other meetings.

Administrative areas	Number of Boards
Office of Business and Related Services Randall L. Bryant, Assistant Deputy Director	14
Office of Health and Medically Related Professions Ruby Brice, Assistant Deputy Director	14
Office of Property, Environmental, Design and Construction Services Robert L. Selman, Assistant Deputy Director	10

Occupational and professional licensing boards in the Office of Health and Medically Related Professions include:

- Board of Chiropractic Examiners
- Panel for Dietetics
- Board of Medical Examiners
- Board of Nursing
- Board of Occupational Therapy
- Board of Examiners in Opticianry
- Board of Examiners in Optometry
- Board of Physical Therapy Examiners
- Board of Podiatry Examiners
- Board of Examiners for Licensure of Professional Counselors and Marriage and Family Therapists
- Board of Examiners in Psychology
- Board of Social Work Examiners
- Board of Examiners in Speech-Language Pathology and Audiology
- Board of Veterinary Medical Examiners

Board of Chiropractic Examiners

Program Description:

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4587 Fax: (803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/Chiropractors/
Administrator:	<u>Sondra D. Stephenson</u>
Assistant Deputy Director:	Ruby Brice
Board Established:	1932
S.C. Code of Laws:	40-9-10, et. seq.
Regulation:	25-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	At least 3 times annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 7/1-6/30
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam and state exam on S.C. rule and regulations

Statistical Information FY 2007 – 2008

Licensee Category:	Number of Licensees
Doctor of Chiropractic	1,609

Complaint / Investigation Information

Complaints Received:	41
Investigations	81
Total Dispositions	31
Administrative Dismissal:	3
Cease and Desist:	1
Dismissed (Licensee):	17
Letter of Caution:	10

Panel for Dietetics

Program Description:

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines if necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/Dietetics/
Program Assistant:	Deborah Ellington-White whited@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Panel established:	2006
S.C. Code of Laws:	40-20-5, et. seq.
Regulation:	40-1, et. seq.
Panel member slots:	7
How appointed:	By the Governor
Panel meetings:	2 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 6/1-5/31
Endorsement or Reciprocity Accepted:	Endorsement and Reciprocity
Licensee Population Trend:	Increasing
Type of Exam:	Written National Exam

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees
Dietitian	470

Complaint / Investigation Information

Complaints Received:	N/A
Investigations	N/A
Total Dispositions	N/A

Board of Medical Examiners

Program Description:

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the

Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4500
Fax:	(803) 896-4515
Internet Web site:	www.llr.state.sc.us/POL/Medical/
Administrator:	Bruce Duke dukeb@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1920
S.C. Code of Laws:	40-47-10 et. seq.
Regulation:	81-10 et.seq.
Board Member Slots:	12
How appointed:	8 elected members with advice and consent of Governor and Senate 4 Governor-appointed members with advice and consent of Senate
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Physician	Biennially 7/1-6/30
Physician Assistant	Biennially 1/1-12/31
Respiratory Care Practitioner	Biennially 3/1-2/28
Anesthesiologist Assistant	Biennially 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing

Statistical Information FY 2007 – 2008

Licensee Category:	Number of Licensees:
Total:	18,142
Physician	14,898
Physician Assistant (Board administers jurisprudence)	606
Respiratory Care Practitioner	2,445
Acupuncturists	80
Anesthesiologist Assistant	6
CIS	0
Polysomnography Technologists	107

Complaint / Investigation Information

Complaints Received:	372
Investigations	81
Total Dispositions	258
Administrative Dismissal	34
Cease and Desist	4

Consent Agreement/Private	1
Definite Suspension/Stayed	1
Dismissed	165
Dismissed Unlicensed	1
Indefinite Suspension	6
Indefinite Suspension/Stayed	1
Letter of Caution	25
No Investigation	3
No Issue Found	2
Private Reprimand	2
Public Reprimand	7
Relinquish License	3
Revocation	3

Board of Nursing

Program Description:

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4550
Fax:	(803) 896-4525
Internet Web site:	www.llr.state.sc.us/POL/Nursing/
Administrator:	Joan Bainer bainerj@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1935
S.C. Code of Laws:	40-33-10, et. seq.
Regulation:	91-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor with advice and consent of the S.C. State Senate
Board Meetings:	Every 2 months

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensure Period:	Biennially 5/1-4/30
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing
Type of Exam:	National Exam privatized

Statistical Information FY 2007 – 2008

Licensee Category:	Number of Licensees:
Total:	57,178
Licensed Practical Nurse (LPN)	11,019
Registered Nurse (RN)	43,169
Advanced Practice Registered Nurse (APRN)	2,990

Complaint / Investigation Information

Complaints Received:	546
Investigations	979
Total Dispositions	405
Administrative Dismissal:	57
Civil Penalty and Reprimand:	3
Consent Agreement/Private:	13
Consent Agreement/Public:	19
Dismissed (Licensee)	62
Final Order:	12
Indefinite Suspension:	35
Indefinite Suspension/Stayed	3
Letter of Caution:	33
Private Reprimand:	49
Probation:	2
Public Reprimand:	24
Reinstatement:	5
Relinquish License:	1
Revocation:	3
Stay of Suspension:	3
Suspend Eligibility of Licensure:	1
Suspension:	15
Voluntary Surrender:	9

Board of Occupational Therapy

Program Description:

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving therapists and disciplines practitioners when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4683
Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/OccupationalTherapy
Administrator:	Kate K. Cox coxk@llr.sc.gov

Assistant Deputy Director:	Ruby Brice
Board Established:	1977
S.C. Code of Laws:	40-36-10, et. seq.
Regulation:	94-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 3/16-3/15
Endorsement or Reciprocity Accepted:	Endorsement
Licensee population trend:	Increasing
Type of Exam:	National exam

Statistical Information FY 2007 – 2008

Licensee Category:	Number of Licensees:
Total:	1,876
Occupational Therapist	1,325
Occupational Therapy Assistants	551

Complaint / Investigation Information

Complaints Received:	6
Investigations	11
Total Dispositions	3
Consent Agreement/Public:	1
Dismissed:	1
Private Reprimand:	1

Board of Examiners in Opticianry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board administers a practical examination to all opticianry candidates, licenses qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681
Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/Opticians/
Administrator:	Angie Combs combsa@llr.sc.gov

Assistant Deputy Director:	Ruby Brice
Board Established:	1978
S.C. Code of Laws:	40-38-5, et. seq.
Regulation:	96-101, et. seq.
Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Gov.
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	22 States
Licensure Period:	Quarterly
Endorsement or Reciprocity Accepted:	Neither
Licensee Population Trend:	Increasing
Type of Exam:	National Board Exam and Board administered

Practical Exam

Statistical Information 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	784
Opticians	473
Contact Lens Dispensers	201
Registered Apprentices	110

Complaint / Investigation Information

Complaints Received:	4
Investigations	18
Total Dispositions	12
Consent Agreement/Public:	2
Dismissed (Licensee):	8
Letter of Caution:	1
Revocation:	1

Board of Examiners in Optometry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board licenses qualified optometrists and disciplines if necessary. Policies are developed to assist licensees in providing quality vision care to the public. Licensees are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679

Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/Optometry/
Administrator:	Angie Combs combsa@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1917
S.C. Code of Laws:	40-37-5, et. seq.
Regulation:	95-1, et. seq.
Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure period:	Biennial
Endorsement or Reciprocity Accepted:	Endorsement
Licensee population trend:	Increasing
Type of Exam:	National Board Exam; Jurisprudence
Exam	

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees
Optometry	737

Complaint / Investigation Information

Complaints Received:	7
Investigations	5
Total Dispositions	2
Dismissed (Licensee):	1
Letters of Caution:	1

Board of Psychology

Program Description:

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 306 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/Psychology/

Administrator:	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1968
S.C. Code of Laws:	40-55-10, et. seq.
Regulation:	Chapter 100
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	At least 5 meetings annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 12/1-11/30
Endorsement or Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	Written Exam- National Exam Oral Exam - Board Administrators

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees
Psychologist	643

Complaint / Investigation Information

Complaints Received:	6
Investigations	12
Total Dispositions	6
Administrative Dismissal:	1
Dismissed (Licensee):	1
Letter of Caution:	3
Voluntary Surrender:	1

Board of Physical Therapy

Program Description:

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4655
Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/PhysicalTherapy/

Administrator:	Veronica Reynolds reynoldsv@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1952
S.C. Code of Laws:	40-45-10, et. seq.
Regulation:	101-1, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement or Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	3,840
Physical Therapist	2,571
Physical Therapist Provisional	0
Physical Therapist Assistant	1,269
Physical Therapist Assistant Provisional	0

Complaint / Investigation Information

Complaints Received:	12
Investigations	25
Total Dispositions	13
Administrative Closure/Dismissal:	3
Cease and Desist:	3
Consent Agreement/Public	3
No Issue Found:	3
Revocation:	1

Board of Podiatry

Program Description:

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4685
Fax:	(803) 896-4515
Internet Web site:	www.llr.state.sc.us/POL/Podiatry/
Administrator:	Bruce Duke dukeb@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1935
S.C. Code of Laws:	40-51-10, et. seq.
Regulation:	134-10, et. seq.
Board Member Slots:	5
How appointed:	Congressional district election, candidates are then confirmed by the Governor with advice and consent of S.C. Senate
Board Meetings:	Semi-annual

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement or Reciprocity Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board-
administered	practical exam; PMLEXIS exam

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees
Podiatrist	157

Complaint / Investigation Information

Complaints Received:	5
Investigations	5
Total Dispositions	3
Cease and Desist:	2
No Investigation:	1

Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

Program Description:

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-

educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

Mailing Address: 110 Centerview Drive, Kingstree Bldg., Suite 202
P.O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4658

Fax: (803) 896-4719

Internet Web site: www.llr.state.sc.us/POL/Counselors/

Administrator: Kate K. Cox coxk@llr.sc.gov

Assistant Deputy Director: Ruby Brice

Board Established: 1985

S.C. Code of Laws: 40-75-10, et. seq.

Regulation: 36-10, et. seq.

Board Member Slots: 9

How appointed: By the Governor

Board Meetings: Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 9/1-8/31
Endorsement or Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Fluctuating
Type of Exam:	National Exam

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	2,382
Licensed Professional Counselor (LPC)	1,486
Licensed Professional Counselor – Interns (LPC-I)	239
Licensed Marriage & Family Therapist (LMFT)	217
Licensed Marriage & Family Therapist - Interns (LMFT-I)	17
Licensed Professional Counselor – Supervisor (LPC-S)	222
Licensed Professional Counselor – Supervisor in Training (LPC-SIT)	0
Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	34
Licensed Marriage & Family Therapist – Supervisor in Training (LMFT/SIT)	0
Licensed Professional Educational Specialist (LPES)	167

Complaint / Investigation Information

Complaints Received:	9
Investigations	23
Total Dispositions	10
Administrative Dismissal:	2

Cease and Desist:	2
Dismissed (Licensee)	4
No Investigation:	1
Suspension:	1

Board of Social Work Examiners

Program Description:

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers (Per Chapter 55, LISWs are phased out in March 2006. They are specializing in clinical or advanced scope of practice). The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4687
Internet Web site:	www.llr.state.sc.us/POL/SocialWorkers/
Administrator:	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1968
S.C. Code of Laws:	40-63-5, et. seq.
Regulation:	Chapter 110
Board Member Slots:	7
How appointed:	By the Governor with S.C. Senate confirmation
Board Meetings:	At least 5 annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 1/1-12/31
Endorsement or Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Type of Exam:	National Written Exam

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	4,246
Licensed Baccalaureate Social Worker (LBSW)	1,120
Licensed Masters Social Worker (LMSW)	1,988
Licensed Independent Social Worker – Clinical Practice (LISW-CP)	995
Licensed Independent Social Worker – Advanced Practice (LISW-AP)	33
Licensed Independent Social Worker - CP & AP (Dual)	78
Approved Continuing Education Sponsor (SWK-SPN)	32

Complaint / Investigation Information

Complaints Received:	22
Investigations	42
Total Dispositions	25
Administrative Dismissal:	4
Dismissed (Licensee):	9
Letter of Caution:	3
No Issue Found:	7
Reinstatement:	1
Relinquish License:	1

Board of Speech-Language Pathology and Audiology

Program Description:

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4650
Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/Speech/
Administrator:	Veronica Reynolds reynoldsv@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1974
S.C. Code of Laws:	40-67-5, et. seq.
Regulation:	115-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	48 States
Licensure Period:	Biennially 4/1-3/31
Endorsement or Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Same
Type of Exam:	National

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
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Total:	1,638
Speech-Language Pathologist	1,419
Speech-Language Pathologist – Intern	29
Speech-Language Pathologist – Assistant	19
Audiologist	170
Audiologist – Intern	1

Complaint / Investigation Information

Complaints Received:	4
Investigations	12
Total Dispositions	6
Consent Agreement/Public:	3
No Issue Found:	3

Board of Veterinary Examiners

Program Description:

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4598
Fax:	(803) 896-4719
Internet Web site:	www.llr.state.sc.us/POL/Veterinary/
Administrator:	Sondra D. Stephenson stephensons@llr.sc.gov
Assistant Deputy Director:	Ruby Brice
Board Established:	1920
S.C. Code of Laws:	40-69-10, et. seq.
Regulation:	120-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district; Top two candidates submitted to Governor
Board Meetings:	4 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 1/1-12/31
Endorsement or Reciprocity Accepted:	Neither
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board exam on
S.C. rules	

and regulations

Statistical Information FY 2007 - 2008

Licensee Category:

Number of Licensees:

Total:	1,573
Veterinarian	1,377
Animal Health Technician	196

Complaint / Investigation Information

Complaints Received:	45
Investigations	87
Total Dispositions	38
Cease and Desist:	5
Consent Agreement/Public	3
Dismissed (Licensee):	21
Letter of Caution:	6
Probation:	1
Public Reprimand:	2

Office Business and Related Services (OBRS)

Occupational and professional licensing boards in the Office of Business and Related Services include:
Board of Accountancy

- Athletic Commission
- Auctioneers Commission
- Board of Barber Examiners
- Cemetery and Perpetual Care Board
- Board of Cosmetology
- Board of Dentistry
- Board of Registration for Foresters
- Board of Funeral Service
- Board of Registration for Geologists
- Long Term Health Care Administrators Board
- Massage and Bodywork Panel
- Board of Pharmacy
- Pilotage Commission

Board of Accountancy

Program Description:

The Board examines applicants and issues certificates and licenses to certified public accountant, public accountant, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in South Carolina.

Mailing Address:	110 Centerview Drive, Kingtree Bldg, Suite 104 PO Box 11329 Columbia, SC 29233-1329
Telephone:	(803) 896-4770
Fax:	(803) 896-4554
Internet Web site:	www.llr.state.sc.us/pol/accountancy
Administrator:	Doris E. Cubitt, CPA cubittdd@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1915
S.C. Code of Laws:	40-2, et. seq.
Regulation:	1-21, et. seq.
Board Member Slots:	9
How appointed:	By the Governor, recommendation profession assoc
Board Meetings:	6 annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 5 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	January 1 - December 31

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	8,482
Certified Public Accountants	5,288
Public Accountants	18
Accounting Practitioners	129
Accounting Firms In-State Registration	1202
Accounting Firms Out-of-State Registration	469
Practice Privilege Registration	1376

Complaint / Investigation Information

Complaints Received:	35
Investigations	54
Dispositions	37

Board Action	2
Cease and Desist	0
Consent Orders	5
Dismissed (Licensee)	15
Dismissed (Unlicensed)	0
Letter of Caution	2
Revocation	2
Revocation/Permanent	1
Voluntary Surrender	0
Suspension	3
Probation	3
Complaint Dismissed with on Action Taken	4

Athletic Commission

Program Description:

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects event and applies disciplinary actions whenever necessary in accordance with State and Federal laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-
Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/athletic/
Administrator:	Randall L. Bryant bryantrl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1984
S.C. Code of Laws:	40-81, et. seq.
Regulation:	20-10, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	2 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	42 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Neither
Licensee Population Trend:	Fluctuating
Licensing Period	Annually January 1

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	813
Announcer	10
Boxer	63
Judge	5
Manager	3
Second	61
OTSB	205
Promoter	12
Referee	21
Timekeeper	5
Trainer	1
Wrestler	334
Boxing Permits	15
OTSB Permits	7
Wrestling Permits	71

Complaint / Investigation Information

Complaints Received:	4
Investigations	1
Inspections	0
Dispositions	0

Auctioneers Commission

Program Description:

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/auctioneers
Administrator:	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall Bryant
Board Established:	1977
S.C. Code of Laws:	40-6 et. seq.
Regulation:	14-10, et. seq.
Board Member Slots:	5

How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	1,304
Auctioneers	1,132
Auction firms	172

Complaint / Investigation Information

Complaints Received:	43
Investigations	55
Dispositions	26
Cease and Desist	3
Dismissed (Licensee)	18
Dismissed (Unlicensed)	2
Letter of Caution	1
Other Licensure Action	1

Board of Barber Examiners

Program Description:

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors. The Board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the board investigates complaints and provides discipline when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29111-1329
Telephone:	(803) 896-4491
Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/barber
Administrator:	Eddie L. Jones jonese@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1937

S.C. Code of Laws:	40-7, et. seq.
Regulation:	17-10, et. seq.
Board Member Slots:	6
How appointed:	By the Governor
Board Meetings:	Bi-Monthly

Licensure Information:

Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennially 6/30

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	9,259
Registered Barbers	1,940
Apprentice Barbers	223
Master Hair Care Specialist	2,048
Shampoo Assistant	7
Manicurist	13
Barber Shop License	1,448
Barber School License	26
Instructor License	456
Student Permit	832
On-the-job Training Permit	401
Hair Braiders Registration	1,709
On-the-job Training Manicurist	1
Master Hair Care Apprentice	155

Complaint / Investigation / Inspection Information

Complaints Received:	6
Investigations	9
Inspections	1,130

S.C. Perpetual Care Cemetery Board

Program Description:

Perpetual Care Cemeteries are regulated to insure that the trust funds held for the cemetery are administered with sound business practice to ensure that funds are available in perpetuity for the care and maintenance of the cemetery.

Mailing Address: 110 Centerview Drive, Kingtree Bldg
PO Box 11329
Columbia, SC 29211-1329

Telephone:	(803) 896-4677
Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/cemetery
Administrator:	Doris E. Cubitt cubitt@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	2003
S.C. Code of Laws:	40-8, et. seq.
Regulation:	None
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	40 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	None
Licensee Population Trend:	Decreasing
Licensing Period	Annually 12/31

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Perpetual Care Cemeteries	128

Complaint / Investigation Information

Complaints Received:	24
Investigations	29
Inspections	5
Dispositions	
Dismissed (Licensee)	4
Letter of Caution	1

Board of Cosmetology

Program Description:

The Board licenses and regulates cosmetologist, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, estheticians. The board investigates complaints and disciplines when appropriate.

Mailing Address:	110 Centerview Drive, Kingtree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4568
Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/cosmetology
Administrator:	Eddie L. Jones jonese@llr.sc.gov

Assistant Deputy Director:	Randall L. Bryant
Board Established:	1934
S.C. Code of Laws:	40-13, et. seq.
Regulation:	35-10, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Bi-Monthly

Licensure Information:

Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Practitioners Licensing Period	Practitioner Biennially 3/10
Salons and Schools Licensing Period	Salons Biennially 6/30

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	37,338
Booth Renters	5,002
Esthetician	1,484
Instructors Estheticians	41
Instructors Nail Technicians	25
Instructors Registered Cosmetologist	634
Nail Technicians	3,856
Registered Cosmetologist	19,777
Salons	6,419
Schools	100

Complaint / Investigation / Inspection Information

Complaints Received:	46
Investigations:	55
Inspections:	4,765
Dispositions:	34
Cease and Desist	4
Citation	5
Complaint Dismissed	1
Consent Agreement/Public	2
Dismissed (License)	16
Dismissed (Unlicensed)	1
Civil Penalty	1
Letter of Caution	4

Program Description:

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental laboratory, technicians, and ortho-technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintain data for the public, state and federal agencies.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4599
Fax:	(803) 896-4719
Internet Web site:	http://www.llr.state.sc.us/POL/Dentistry/
Administrator:	H. Rion Alvey, alveyh@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1875
S.C. Code of Laws:	40-15, et. seq.
Regulation:	39-10, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	4-5 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Endorsement Accepted:	Neither
Licensee Population Trend:	Increasing
Licensing Period January 1	(Annually)

Statistical Information FY 2007 - 2008

Licensee Category:	
Number of Licensees:	7,301
Dental Assistant:	3,351
Dentist:	2,016
Dental Hygienist:	1,748
Dental Instructor:	6
Dental Instructor Specialist:	6
Orthodontic Technician:	9
Dental Technician:	140
Dental Volunteer:	21
Volunteer Hygienist:	1
Volunteer Specialist:	3

Complaint / Investigation Information

Complaints Received:	129
Investigations:	207
Total Dispositions:	61
Cease and Desist	2
Consent Agreement/Public	4
Definite Suspension/Stayed	1
Dismissed (Licensee)	43
Letter of Caution	3
No Issue Found	5
Private Reprimand	1
Probation	1
Voluntary Surrender	1

Board of Forestry

Program Description:

The Board registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood using industries, state and federal agencies and other woodland owners. It receives complaints, conduct investigations and levies appropriate actions against those who violate the forestry laws.

Mailing Address:	110 Centerview Drive, Kingtree Bldg P.O. Box 1329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/forestry
Administrator:	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1961
S.C. Code of Laws:	48-27, et. seq.
Regulation:	53-1, et. seq.
Board Member Slots:	7
How appointed:	By Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	15 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Decreasing
Licensing Period	Biennial June 30

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Registered Forester	796

Complaint / Investigation Information

Complaints Received:	0
Investigations:	0
Inspections:	0
Dispositions:	0

Board of Funeral Service

Program Description:

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

Mailing Address:	110 Centerview Drive, Kingtree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4497

Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/funeral
Administrator:	Doris E. Cubitt cubittd@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1955
S.C. Code of Laws:	40-19, et.seq.
Regulation:	57-01, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	2,272
Funeral Director	666
Funeral Director and Embalmer	1,041
Funeral Establishments	519
Embalmer	46

Complaint / Investigation Information

Complaints Received	30
Investigations	78
Inspections	432
Dispositions	39
Board Action	3
Suspension	2
Consent Agreement/Public	8
Dismissed (Licensee)	18
Letter of Caution	3
Probation	5

Board of Registration for Geologist

Program Description:

The Board administers and enforces South Carolina law governing the conduct of geologist. It evaluates qualification, receives complaints, provides discipline and supervises applicant examinations for licensure.

Mailing Address: 110 Centerview Drive, Kingtree Bldg
P.O. Box 11329
Columbia, SC 29211-1329

Telephone: (803) 896-4494

Fax: (803) 896-4484

Internet Web site: www.llr.state.sc.us/pol/geologists

Administrator: Lenora Addison-Miles milesl@llr.sc.gov

Assistant Deputy Director: Randall L. Bryant

Board Established: 1986

S.C. Code of Laws: 40-77, et. seq.

Regulation: 131-1. et.seq.

Board Member Slots: 5

How appointed: By the Governor

Board Meetings: Twice Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	31 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Both
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	645
Professional Geologist	631
Geologist in Training	14

Complaint / Investigation Information

Complaints Received:	1
Investigations:	2
Inspections	0
Dispositions:	1
Consent Agreement/Public	1

Board of Long Term Health Care Administrators

Program Description:

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The board licenses qualifies individuals oversees continuing education for the profession , offers and administrator-in-training program, investigates complaints and takes disciplinary action when required.

Mailing Address: 110 Centerview Drive, Kingtree Bldg

	P.O. box 11329
	Columbia, SC 29211-1329
Telephone:	(803) 896-4544
Fax:	(803) 896-4596
Internet Web site:	www.llr.state.sc.us/pol/longtermhealthcare
Administrator:	Lee Ann F. Bundrick bundrick@llr.sc.gov
Assistant Deputy Director:	Randall. L. Bryant
Board Established:	1971
S.C. Code of Laws:	40-35, et. sq.
Regulation:	93-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity w/ passing score on Natl. Exam
Licensee Population Trend:	Static
Licensing Period	Annually 6/30

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	1,018
Community Residential Care Facility Administrator (CRCFA)	557
Dual (NHA + CRCFA)	140
Nursing Home administrators (NHA)	321

Complaint / Investigation Information

Complaints Received:	45
Investigations:	84
Inspections	0
Dispositions:	32
Administrative Dismissal	3
Consent Agreement/Public	2
Dismissed (Licensee)	25
Letter of Caution	1
Revocation	1

Massage / Bodywork Panel

Program Description:

Administrative licensure is provided for qualified massage / bodywork therapist. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate actions for those who may be in violation of the law.

Mailing Address:	110 Centerview Drive, Kingstree Bldg
	P.O. Box 11329

	Columbia, SC 29211-1329
Telephone:	(803) 896-4490
Fax:	(803) 896-4484
Internet Web site:	www.llr.state.sc.us/pol/massagetherapy/
Administrator:	Eddie L. Jones jonesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1997
S.C. Code of Laws:	40-30, et. seq.
Regulation:	77-100. et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	At the Call of LLR

Licensure Information:

Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennially 6/30

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Massage Therapist	3,346

Complaint / Investigation Information

Complaints Received:	12
Investigations	30
Inspections	0
Dispositions	21
Administrative Dismissal	1
Cease and Desist	12
Dismissed (Licensee)	3
Letter of Caution	3
Revocation/Permanent	2

Board of Pharmacy

Program Description:

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; Developing

laws and regulations necessary in the regulation of the pharmacy profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4700
Fax:	(803) 896-4596
Internet Web site:	www.llr.state.sc.us/pol/pharmacy
Administrator:	Lee Ann F. Bundrick, R.Ph bundricl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1876
S.C. Code of Laws:	40-43, et. seq.
Regulation:	99-15, 99-43 et.seq
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period:	
Pharmacist	
Permits	
Technician Registration	
Annually	
5/1-4/30	
7/1-6/30	
7/1-6/30	

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	17,262
Pharmacist	6,164
Pharmacist Assistant	3
Pharmacy Technician	6,694
Pharmacy Intern	988
Pharmacy	3,413

Complaint / Investigation Information

Complaints Received:	163
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Investigations	244
Inspections	939
Dispositions	109
Administrative Dismissal	12
Cease and Desist	6
Civil Penalty	2
Consent Agreement/Public	10
Dismissed (Licensee)	39
Final Order	1
Indefinite Suspension	1
Letter of Caution	6
Letter of Warning	1
No Investigation	1
Public Reprimand	5
Relinquish License	22
Revocation	1
Revocation/Permanent	2

Pilotage Commission

Program Description:

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the ports of Charleston, Port Royal, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg P.O. box 11329 Columbia, SC 29211-1329
Telephone:	0
Fax:	(803)896-4484
Internet Web site:	www.llr.state.sc.us/pol/pilotage
Administrator:	Randall L. Bryant bryant@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1872
S.C. Code of Laws:	54-15, et.seq.
Regulation:	136-01, et.seq.
Board Member Slots:	16
How appointed:	13 by the governor 3 ex-officio
Board Meetings:	Monthly

Licensure Information:

Number of states and jurisdictions that license same profession:	26 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Neither
Licensee Population Trend:	N/A
Licensing Period	

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees
Pilots:	20

Complaint / Investigation Information

Complaints Received:	1
Investigations	1
Inspections	0
Dispositions	0

Office of Property, Environmental, Design and Construction Services (OPEDACS)

Occupational and professional licensing boards in the Office of Property, Environmental, Design and Construction Services include:

- Board of Architectural Examiners
- Building Code Council
- Contractors' Licensing Board
- Engineers and Land Surveyors Board
- Environmental Certification Board
- Manufactured Housing Board
- Real Estate Appraisers Board
- Real Estate Commission
- Residential Builders Commission

Board of Architectural Examiners

Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 P.O. Box 11419 Columbia, S.C. 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Internet Web site:	www.llr.state.sc.us/POL/Architects/
Administrator:	Jan B. Simpson simpsonj@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1917
S.C. Code of Laws:	40-3, et. seq.
Regulation:	11-1, et. seq.
Board Member Slots:	6
How appointed:	By Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	55 jurisdictions
Licensure Period:	
Individual	Annually 7/1 to 6/30
Firms	Annually 1/1 to 12/31
Endorsement Accepted:	Reciprocity

Licensee Population Trend:

Increasing

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	5,019
Individual	3,791
Firm	1,228

Complaint / Investigation Information

Complaints Received:	19
Investigations	14
Dispositions	9
Cease and Desist	1
Consent Agreement	3
Dismissed (Licensee)	5
No Investigation	4

Boilers Safety Program

Program Description:

The Boiler Safety Program (2005 Act 59) was passed by the South Carolina General Assembly May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers.

The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection timeframes, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially. The registration deadline was May 31, 2007.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. PO Box 11329 Columbia, S.C.
Telephone:	(803) 896-5171
Fax:	(803) 896-4404
Internet Web site:	www.llr.state.sc.us/POL/Boilers/
Administrator:	Michael Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Robert Selman
Board Established:	2005
S.C. Code of Laws:	Title 41, Chapter 14
Regulation:	S.C. Regulation 71, Article 9
Board Member Slots:	
How appointed:	
Board Meetings:	

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
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Licensure Period:
Endorsement Accepted:
Licensee Population Trend:

Boiler Inspector Every 5 years

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Boiler Inspector	99
Boiler Registrations	5,628

Complaint / Investigation Information

Complaints Received:	0
Investigations	0
Dispositions	0

Building Codes Council

Program Description:

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 P.O. Box 11329 Columbia, S.C.
Telephone:	(803) 896-4688
Fax:	(803) 896-4814
Internet Web site:	www.llronline.com/POL/BCC/
Administrator:	Gary F. Wiggins wigginsg@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
S.C. Code of Laws:	6-8, et. seq. (Bldg. Code Enforcement Officers) 6-9, et. seq. (Building Codes) 10-5, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43, et. seq. (Modular Bldgs. Const. Act)
Regulation:	8-105, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-210, et. seq. (BCC Administration) 19-400, et. seq. (Barrier Free Design Standard) 19-460, et. seq. (Modular Bldg. Const. Act)
Board Member Slots:	Code Enforcement Officers Registration Program and the Modular

How appointed:

Building Program are represented by the same 16 members
 Code Enforcement Officers Registration Program and the Modular
 Building Program are appointed by the Governor

Board Meetings:

The Council meets quarterly and at the call of the Chair

Licensure Information:

Number of states and jurisdictions that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	None
Licensee Population Trend:	Static

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	939
Modular Manufacturer	119
Building Official	614
Modular Manufacturer Representative	197
Modular Third Party	9
Complaint / Investigation Information	
Complaints Received:	29
Investigations	29
Dispositions	25
Cease and Desist	0
Letter of Caution	0
No Issue Found	1
No Jurisdiction	0

Statistical Information FY 2007 - 2008**BUILDING CODES COUNCIL- Code Enforcement Officers Registration**

Licensee Category	Number of Licensees:
Total:	614
Building Official	137
General Combination Inspector	159
Residential Combination Inspector	130
Specialty Inspector	102
Limited	33
Provisional	53

BUILDING CODES COUNCIL – Modular Buildings Program

Licensee Category	Number of Licensees:
Total:	303
Modular Building Manufacturer	119
Modular Building Manufacturer's Representative	197

Complaint / Investigation Information

BUILDING CODES COUNCIL- Code Enforcement Officers Registration

Complaints Received:	12
Investigations	12
Dispositions	7
Dismissed	6
Cease and Desist Orders:	7
Consent Agreements	2
Pending	5
Other (Letter of Caution)	0

Board of Contractors

Program Description:

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

Mailing Address:	110 Centerview Drive, Kingtree Bldg. P.O. Box 11329 Columbia, S.C. 29211-1329
Telephone:	(803) 896-4686
Fax:	
Internet Web site:	www.llr.state.sc.us/POL/Contractors
Administrator:	Michael Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1936
S.C. Code of Laws:	40-11 et. seq. (Gen. and mech. contractors) 40-79 et. seq. (Burglar and fire alarm contractors) 40-10 et. seq. (Fire sprinkler system contractors)
Regulation:	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
General Contractor	Biennially even years
Mechanical Contractor	Biennially odd years
Burglar Alarm	Biennially

Fire Alarm	Biennially
Fire Sprinkler	Biennially
Endorsement/Reciprocity Accepted: (Limited	AL, GA, MS, NC, PA,TN, TX, UT
Licensee Population Trend:	number of classifications) Fluctuating

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	15,954
General Contractor	9,243
Mechanical Contractor	5,662
Burglar Alarm	505
Fire Alarm	344
Fire Sprinkler	200

Complaint / Investigation Information

Complaints Received:	334
Investigations	438
Dispositions	347
Administrative Dismissal	13
Board Action	12
Cease and Desist	21
Citation 53	
Complaint Dismissed with No Action Taken	56
Consent Agreement/Public	29
Corrective Action/Dismissed	28
Dismissed (Licensee)	119
Dismissed (Unlicensed)	4
Letter of Caution	6
No Jurisdiction	4
Revocation	2

Board of Engineers and Surveyors

Program Description:

The Board administers laws and regulations governing the practice of engineering and land surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

Mailing Address: 110 Centerview Drive, Kingstree Bldg., Suite 201

	P.O. Box 11597
	Columbia, S.C. 29211-1597
Telephone:	(803) 896-4422
Fax:	(803) 896-4427
Internet Web site:	www.llr.state.sc.us/POL/Engineers/
Administrator:	Jan B. Simpson simpsonj@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1922
S.C. Code of Laws:	40-22, et. seq.
Regulation:	49, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
Engineering and Land Surveying	Biennially
Certificate of Authorization	Biennially
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	23,689
Engineering and Land Surveying	20,147 June 30
Certificate of Authorization	3,542 March 31

Complaint / Investigation Information

Complaints Received:	35
Investigations	31
Dispositions	30
Cease and Desist	3
Complaint Dismissed with No Action Taken	17
Dismissed (Licensee)	6
Letter of Caution	4
Public Reprimand	1

Board of Environmental Certification

Program Description:

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11409 Columbia, SC 29211-1409
Telephone:	(803) 896-4430
Fax:	(803) 896-4424
Internet Web site:	www.llr.state.sc.us/POL/Environmental/
Administrator:	Dona J. Ferguson fergusond@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1966
S.C. Code of Laws:	40-23, et. seq.
Regulation:	51-1, et. seq.
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	Annually
Biological Wastewater Operator	
Bottle Water Operator	
Swimming Pool/SPA Operator	
Water Distribution Operator	
Physical/Chemical Wastewater Operator	
Well Driller	
Water Treatment Operator	
Endorsement Accepted: Reciprocity	
Licensee Population Trend:	Static

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	9,799
Biological Wastewater Operator	2,880
Bottle Water Operator	21
Water Treatment Operator	2,073
Water Distribution Operator	2,116
Physical/Chemical Wastewater Operator	2,061
Well Driller	648

Complaint / Investigation Information

Complaints Received:	29
Investigations	88
Dispositions	24
Dismissed (Licensee)	11
Dismissed (Unlicensed)	1
Letter of Caution	2
Voluntary Surrender	1
Consent Agreement/Public	3
Cease and Desist	4
Case Dismissed with NO action taken	2

Board of Manufactured Housing

Program Description:

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11329 Columbia, S.C. 29211-1329
Telephone:	(803) 896-4682
Fax:	(803) 896-4814
Internet Web site:	www.llr.state.sc.us/POL/ManufacturedHousing
Administrator:	Michael S. Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1976
S.C. Code of Laws:	40-29, et. seq.
Regulation:	79, et. seq
Board Member Slots:	10 members and 1 ex-officio member
How appointed:	By Governor
Board Meetings:	Bi-monthly

Licensure Information:

Number of states and jurisdictions that license same profession:	22 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	No
Licensee Population Trend:	Fluctuating

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	1,063
Manufactured Housing Contractor	222
Retail Dealer	264
Manufacturer	51
Manufactured Housing Installer	35
Manufactured Housing Repairer	6
Multi-Lot Salesperson/ Retail Salesperson	484

Complaint / Investigation Information

Complaints Received:	93
Investigations	117
Dispositions	117
Admin Fine/Monetary Penalty & Another Action	7
Administrative Dismissal	10
Board Action	4
Cease and Desist	5
Complaint Dismissed with No Action Taken	8
Dismissed (Licensee)	1
Dismissed (Unlicensed)	53
Order/Bond Claim	28
Probation	1
Suspension	0

Real Estate Appraisers Board

Program Description:

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11847 Columbia, S.C. 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4404
Internet Web site:	www.llr.state.sc.us/POL/REAB/
Administrator:	John R. Pitts pittsj@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1991
S.C. Code of Laws:	40-60, et. seq.
Regulation:	137, et. seq.

Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession: 50 states, jurisdictions

Licensure Period:

Real Estate Appraisers Licenses Annually

Endorsement Accepted: Endorsement

Licensee Population Trend: Increasing

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	3,282
All Real Estate Appraisers:	3,282
Apprentice Appraiser	879
Certified General Appraiser	787
Certified General Mass Appraiser	16
Certified Residential Appraiser	927
Certified Residential Mass Appraiser	32
Licensed Appraiser	573
Licensed Mass Appraiser	68

Complaint / Investigation Information

Complaints Received:	71
Investigations	53
Dispositions	82
Civil Penalty and Reprimand	1
Complaint Dismissed with No Action Taken	35
Consent Agreement/Public	19
Dismissed (Licensee)	36
Dismissed (Unlicensed)	2
Letter of Caution	14
No Investigation	9
Relinquish License	2
Revocation	3
Voluntary Surrender	1

Real Estate Commission

Program Description:

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11847 Columbia, S.C. 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4404
Internet Web site:	www.llr.state.sc.us/POL/REC/
Administrator:	John R. Pitts pittsj@llr.sc.gov
Assistant Deputy Director:	Robert L. Selman
Board Established:	1956
S.C. Code of Laws:	40-57, et. seq.
Regulation:	105, et. seq.
Board Member Slots:	9
How appointed:	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Real Estate Licensure Period:	Biennially, June
Endorsement Accepted:	
Endorsement or Reciprocity Accepted: (GA, NC, KY & WV):	
Other states must take S.C. licensing exam.	
(The Commission renews half its licensees each year-approx. 20,000 each June.)	Reciprocity
Licensee Population Trend:	Decreasing

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	46,897
Active Real Estate Licensees:	46,897
Broker	5,289
Broker In Charge	7,797
Property Manager In charge	855
Property Manager	1,072
Salesman	23,247
Salesman (Provisional)	1,712
Inactive Broker	1,513

Inactive Property Manager	361
Inactive Salesman	4,906
Timeshare Registrant	85

Complaint / Investigation Information

Complaints Received:	441
Investigations	305
Dispositions	251
Cease and Desist	6
Complaint Dismissed and No Action Taken	13
Consent Agreement/Public	20
Corrective Action/Public	21
Dismissed (Licensee)	136
Indefinite Suspension	0
Letter of Caution	27
Probation	9
Public Reprimand	38
Revocation	7
Suspension	0
Voluntary Surrender	4

Residential Builders Commission

Program Description:

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 P.O. Box 11329 Columbia, S.C. 29211-1329
Telephone:	(803) 896-4696
Fax:	(803) 896-4656
Internet Web site:	www.llr.state.sc.us/POL/ResidentialBuilders
Administrator:	Charles W. McAlister mcalisterc@llr.sc.gov
Assistant Deputy Director:	Robert Selman
Board Established:	1974
S.C. Code of Laws:	40-59, et. seq.
Regulation:	106, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Monthly

Licensure Information:

Number of states and jurisdictions that license same profession:	5 states, jurisdictions	
Licensure Period:	Biennially	
Endorsement Accepted	:	Reciprocity
Licensee Population Trend:	Fluctuating	

Statistical Information FY 2007 - 2008

Licensee Category:	Number of Licensees:
Total:	25,732
Home Builders	9,342
COA Certificate of Authorization	38
Electrical	2,027
HVAC Heating and Air	848
Home Builders Inspector	1,151
Plumbing	1,357
Specialty	10,969

Complaint / Investigation Information

Complaints Received:	779
Investigations	1,286
Dispositions	927
Administrative Dismissal	19
Board Action	2
Cease and Desist	5
Citation	232
Complaint Dismissed with No Action Taken	9
Consent Agreement/Public	33
Corrective Action/Dismissed	2
Dismissed (Licensee)	431
Dismissed (Unlicensed)	9
Letter of Caution	47
No Issue Found	7
Order	34
Order -- Do Not Renew	61
Order/Bond Claim	26
Revocation	9
Voluntary Surrender	1

Division of Fire and Life Safety

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina, maintaining a statewide delivery system for fire prevention, protection and training services. The division provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. The Office of the State Fire Marshal and the S.C. Fire Academy make up the division.

The Office of the State Fire Marshal also has licensing and permitting responsibilities for all LP Gas dealers, installers and resellers; public firework displays; proximate audience fireworks displays; explosives storage, use manufacture, and sale; and fire equipment dealers statewide. The State Fire Academy provides training to the fire service – paid, volunteer and industrial. The Fire Academy also provides training for police, emergency medical services personnel and other emergency response personnel. The Fire Academy is South Carolina's franchisee of the National Fire Academy.

Emergency Preparedness, Firefighter Mobilization and Urban Search and Rescue

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

Dan McManus

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

Under the State's Emergency Operations Plan, the Fire and Life Safety Division is the lead coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinator for ESF 4 – Structural Firefighting. The Division leads many established programs to accomplish this two-tiered mission of emergency response. The Firefighter Mobilization Program has grown to 4,280 registered firefighters and more than 310 participating fire departments. This program has responded to 11 activations in recent years to local agencies that have exhausted their local mutual aid in efforts to control an emergency operation.

The S.C. Urban Search and Rescue Team (US&R) provides initial and long-term responses to natural and man-made disasters. This nationally recognized program has developed into a best practice model with the US&R discipline. This year the State US&R Task Force deployed 70 personnel by two Chinook Helicopters to Beaufort for the 2008 Vigilant Guard Exercise. This operational readiness exercise is an annual assessment that is utilized to assure deployment capabilities. Currently the team consists of 200 US&R personnel trained and assigned to either a regional or state team with the support of more than 43 fire, EMS and private agencies.

Office of the State Fire Marshal (SFM)

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

William Galloway

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

Program Description:

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation and plans review services provided by the Engineering Services Section. This office also has the responsibility to certify and provide training for all local (resident) state fire marshals.

The Office of the State Fire Marshal has statewide licensing and permitting responsibilities for all LP Gas dealers, installers and resellers, public firework displays, proximate audience fireworks displays, explosives storage, use manufacture and sale and fire equipment dealers.

FY 2007 - 2008 Statistical Information

BLASTING LICENSURE INFORMATION:	
Blasters (Individual) Licensed	154
Blasting Permits	285
Magazine Permits	255
LP GAS LICENSURE INFORMATION:	
Companies Licensed for LP Gas	723
FIRE EQUIPMENT LICENSURE INFORMATION:	
Fire Equipment Companies Licensed	151
Fire Equipment Permits (Individual)	559
FIREWORKS/PYRO LICENSURE INFORMATION:	
CLASS B (PROFESSIONAL)	
Shooters Licensed	230
Fireworks Display Permits	648
CLASS C (COMMON)/PYROTECHNIC SAFETY	
Wholesalers Licensed	31
Jobbers Licensed	6
Storage Facilities Licensed	6
Retailers Licensed	1,123
Inspections	265
Investigations	49

Office of the State Fire Marshal

Deputy Director/State Fire Marshal **John Reich**

Assistant State Fire Marshal **William Galloway**

Program: **Field Services**

Program Description:

The field services deputies conducted 15,141 life safety inspections in 2007 – 2008 (average of 14 deputies). Deputies spent a tremendous amount of time conducting fire and life safety inspections throughout the state in various occupancies. When not inspecting, deputies focused their energies on increasing their skills by taking specialized classes in inspection services, building construction, personnel management and computer skills.

The Office of State Fire Marshal hired a new full-time training coordinator to conduct training for certified fire marshals. During the year, local fire inspectors/marshals attended quarterly training specifically for fire inspectors at the Fire Academy. The office conducted training and testing for the State Fire Marshal certification program. The office also conducted multiple training classes for local inspectors. These classes were for national certification. These training and certification programs are in addition to the training programs offered on the national and local level and are intended to increase the quality of inspections and inspectors statewide.

Number of Certified Inspectors:	535
Total number of Inspections	99,171

FY 2007 – 2008 Statistical Information

Staff Positions	Number of Personnel
State Fire Marshal	1
Asst. State Fire Marshal	1
Deputy State Fire Marshals	14
Engineers	5
Training Coordinator/Instructor	1
Pyrotechnic Safety Program Coordinator	1
Support Staff	5

FY 2004 – 2008 Statistical Information

Office of State Fire Marshal (SFM)	FY04	FY05	FY06	FY07	FY08
Inspections Per Deputy SFM	1,321	1,184	1,019	1,055	1,082
Inspections Completed by Deputy SFMs	19,814	14,213	14,266	14,772	15,141
Total Cited	N/A	N/A	8,886	7,569	9,899
Local Fire Inspectors Certified by SFM	580	507	537	598	535
Inspections Conducted by Local Fire Departments Reporting to SFM	93,138	93,666	90,600	89,172	99,171
Inspections Per Resident SFM	160	184	169	149	185
Total Violations Cited by Locals	86,167	82,935	80,886	80,299	83,021
Fire Marshal Education Courses Delivered:					
Total Number of Courses	N/A	N/A	32	37	23
Total Number of Students Attending	N/A	N/A	1028	1,157	944

Office of the State Fire Marshal

Deputy Director/State Fire Marsh John Reich
Assistant State Fire Marshal William Galloway

Program: Engineering Services

Program Description:

The engineering section provides technical assistance to design professionals, other state agencies, local building officials, local fire officials, contractors and builders. Additionally, they are responsible for reviewing building construction plans for facilities such as dormitories, places of assembly, prisons and jails. The engineering section is also responsible for all sprinkler plan reviews, plan reviews for aboveground storage of flammable and combustible liquids at service stations and all propane plant installations. The engineering section performs plan reviews of other facilities when requested by the local building or fire officials and assists in revisions to the State Fire Marshal certification course when necessary. When requested, the section assists in teaching quarterly training.

Engineers:	5
Total number of plan reviews	3,067

FY 2005 – 2008 Statistical Information

TYPE OF PLAN	FY05 Number	FY06 Number	FY07 Number	FY08 Number
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REVIEWS:	of Plan Reviews	of Plan Reviews	of Plan Reviews	of Plan Reviews
Building	245	329	268	352
Alarm	149	196	122	67
Above Ground Storage	13	25	24	10
Emergency Generator				150
FM200 Systems	10	4	6	14
Propane System	38	77	283	38
Sprinkler – Above Ground	1,640	1,808	1,775	1,965
Sprinkler – Underground	281	292	339	471
Total Number of Plan Reviews	2,376	2,731	2,817	3,067

Office of the State Fire Marshal

Deputy Director /State Fire Marshal

John Reich

Administrator

Sondra Senn

Program:

Public Fire Safety Education and Data Management

Program Description:

The Office of the State Fire Marshal is responsible for several programs to educate the public on fire safety. The “Get Alarmed, South Carolina” program’s main goal is to lower fire deaths by education and to provide smoke alarms to high-risk citizens. This includes the elderly, economically depressed and disabled. Smoke alarms are provided through donations and grants.

“Freddie the Fire Cat” is a comprehensive fire safety educational curriculum for students in kindergarten through fifth grade. To date, more than 285,000 students have received this annual program. The curriculum is available on LLR’s Web site for downloading. The curriculum has been revised for teaching children with autism, visual impairments and who speak Spanish. The curriculum was distributed to all elementary school district superintendents.

Other programs are given throughout the year to groups, including S.C. Department of Disabilities and Special Needs, Carolina Health Care, S.C. State Firefighter’s Association, S.C. Fire Marshals Association and the S.C. Department of Health and Environmental Control (DHEC). Monthly fire safety themes are identified and news releases are distributed on fire education issues. The office also coordinates a statewide Fire Prevention Month campaign.

A fire safety curriculum designed for pre-school children (day cares, head-starts, k-4) was implemented statewide through a partnership with DHEC and the United Way and continues to grow. A funding request through the BIC Corporation provided resources this project. Two hundred sets of curriculum were distributed through a teach-the-teacher workshop held at the S.C. Fire Academy.

The “Spray It Forward” training program was developed by the staff of the Public Fire Education and Data Management for fire service personnel. The curriculum identifies standardized teaching objectives for each specific age group so that consistent messages are conveyed to children throughout the state. The program is designed to be delivered at local fire departments, therefore, making it possible to reach all personnel within each fire department. Sixty-four fire departments, representing 1,150 students, received this training.

State law requires the office to collect and analyze data on fire incidents through the National Fire Incident Reporting System (NFIRS), which was created for fire departments in South Carolina. After a fire department responds to an incident, a report is completed. These statistics are analyzed by: county, cause, presence of a smoke alarm, age of fire

death victim and structure of building. This statistical information represents more than half of the state's population, which is provided by 297 participating fire departments through the Fire Incident Reporting System. This fiscal year, 23 additional fire departments joined the program.

Based on NFIRS data, four major fire problem areas were identified for which fire education programs were developed to address high-risk audiences: fires involving older Americans; fires involving heating and cooking; fires involving alcohol, drugs and smoking; and fires at college dormitories/student housing.

To be eligible to receive federal funding, fire departments must participate in NFIRS. This requirement increases the demand for technical training and, in turn, has increased department participation from 165 to 297. To accommodate training, the Division found it necessary to purchase equipment that would allow for a mobile computer training lab. This enables on-site training at the S.C. Fire Academy and in other regions. Through the S.C. Fire Incident Reporting class, almost 300 firefighters have been trained.

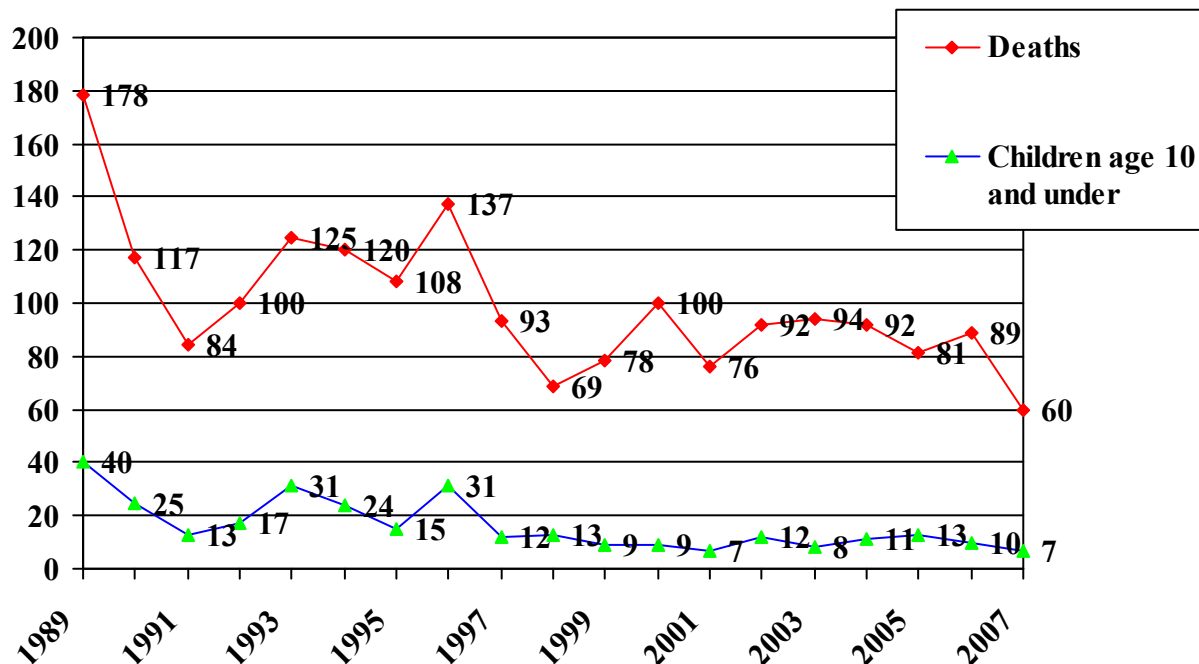
Annual funding awarded to South Carolina fire departments through the Assistance to Firefighter Grants:

- \$5,257,960 2002
- \$12,109,960 2003
- \$14,074,032 2004
- \$10,544,419 2005
- \$7,826,531 2006
- \$10,470,909 2007

To provide fire and life safety programs for school and family audiences, the Division of Fire and Life Safety and EdVenture Children's Museum entered into an agreement to provide personnel and program support for Dalmatian Station (a fire safety exhibit) within EdVenture. Two division staff members and two part-time public fire safety retirees are responsible for program development, delivery and outreach activities. Six new fire and life safety programs have been developed for this purpose and are utilized through various training and educational opportunities. New initiatives to expand the scope of educating young children are being developed, utilizing puppetry and characterization programs.

Increased educational efforts have attributed to the decrease in fire deaths over the past 20 years, decreasing South Carolina fire deaths by more than 50 percent. During the calendar-year of 2007, 60 South Carolinians died from fires, the lowest number ever recorded.

Full-Time Public Fire Education Officers	1
Part-Time Public Fire Education Officers	2
Information Resource Coordinator	1
Number of Students Receiving Freddie Curriculum	285,000
Smoke Alarms Installed	3,000
S.C.FIRS Participating Fire Departments	294
S.C.FIRS Training Programs	10
S.C.FIRS Data Analysis Classes	0
Firefighters Trained on S.C.FIRS	290
New Fire and Life Safety Programs	6
Dalmatian Station Public Outreach	250,000
Fire Safety Camps	6
Spray It Forward Training Program for Firefighters	64



Program: Fire Incident Reporting

Program Description:

State law requires the office to collect and analyze data on fire fatalities. This is accomplished through the National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina.

S.C. FIRE DEATHS
1989 through 2007

South Carolina Fire Academy

Deputy Director/State Fire Marshal

John Reich

Superintendent

Ed Roper

141 Monticello Trail
Columbia, South Carolina 29203
(803) 896-9850

Program Description:

The Fire Academy's mission is to provide statewide training for fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade and other emergency response personnel. This training includes the skills necessary to provide basic incident command and control for emergency operations involving fire, rescue, hazardous materials, and weapons of mass destruction incidents. The Fire Academy provides basic and advanced training for firefighters, fire officers, instructors and fire department support functions, which include public fire education, fire prevention, inspections and fire investigations.

As part of the State Emergency Plan, or the Firefighter Mobilization Plan, the Fire Academy staff helps staff the Emergency Support Function 4 (ESF 4) Fire Fighting and Emergency Support Function 9 (ESF 9) Search and Rescue at

the State EOC and the Fire & Life Safety EOC. The Fire Academy site also is a staging area for fire and rescue resources if the Firefighter Mobilization Plan is activated, or if a state of emergency is declared. All Fire Academy equipment is a state resource during a declared emergency.

To meet customer demand, Fire Academy training classes are conducted seven days per week, both day and night, and on many state holidays. Onsite, a training day is defined as an 8-hour training period. A large percentage of classes are more than one 8-hour day. In fiscal year 2007 - 2008, there were 1,092 training days (average 4.40 classes per day) based on the 248-day state work year. The Fire Academy conducted programs on its site on 319 days, compared to the 248-day state work year.

Training is based upon the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Fire Academy also focuses its programs on the Fallen Firefighters Foundation's 16 Life Safety initiatives and its "Everyone Goes Home" program. The "Everyone Goes Home" program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.

After the Charleston Fire Department lost nine firefighters during a fire at the Sofa Super Store last fiscal year, that department requested the Fire Academy to provide training for its personnel. The Fire Academy provided the department 46 courses, for a total of 105.5 days of training. The Fire Academy trained 741 Charleston firefighters for a total of 13,232 student contact hours. In addition, the Fire Academy provided instructor updates to recertify the department's instructors, who had dropped their certifications. The Fire Academy also assisted with getting the instructors' apprentice teaching completed so they could teach Fire Academy courses within their departments.

The Fire Academy also saw an increase in the number of training requests from firefighters and departments following the Charleston tragedy.

The Fire Academy currently offers 92 courses and custom-designed industrial training at all levels.

The Fire Academy also offers an "Open Enrollment" option that allows non-fire service personnel to attend certain basic training courses. In addition, the Fire Academy, working with the Boy Scouts of America, offers a program to allow 16 and 17 year olds who are in an "Explorer Learning for Life" program to attend the 1152 Fundamentals of Basic Interior Structural Firefighting course. Once they turn 18 years of age, their certificates will be valid.

Fire and emergency service training requires a combination of classroom instruction and hands-on skill training, using special tools and equipment. The training requires several instructors per course to ensure the safety of students and instructors, and to evaluate students for required skill competency.

Since July 1995, the Fire Academy has been operating on a 208-acre site four miles northwest of Columbia off Monticello Road. The site has 15 buildings with more than 120,000 square feet of temperature-controlled floor space. This includes the Fire Marshal's office; an administration building; five classrooms; a 200-seat auditorium; a dormitory that sleeps 116; a cafeteria; a five-story drill tower with smoke maze; a six-bay fire station with living quarters; an instructor building; a student processing center; a maintenance building and shop; a Class A burn building and a computer-controlled LP gas fire burn building; 10 flammable liquid and gas live-fire training props; two computer-controlled 737 aircraft burn training props constructed with an FAA grant; and confined space rescue, hazardous materials and US&R heavy rescue training area props. The Fire Academy also has a 50' X 90' large area search building (which is used, especially for the Rescue-the-Rescuer and Self-Rescue courses), a trench rescue prop, a collapsed building prop and an urban search and rescue prop.

This year the Fire Academy added a 20,855-square-foot US&R/fire station building with 10 truck bays. The building also houses the S.C. Task Force 1 US&R team's cache of equipment and response vehicles. This building has three classrooms, office space and living quarters for 30 people attending the basic recruit course. The Fire Academy also constructed a new two-story 1,860-square-foot Class A burn building. These new additions improved site safety and the ability to deliver more basic, advanced and specialized courses.

The Fire Academy has three separate program areas related to training: resident training, regional training and curriculum. It also has three support areas: maintenance, cafeteria and administration.

The resident and regional training areas are responsible for delivery of all Fire Academy programs and for assisting with course development and maintenance. The curriculum area is responsible for developing and revising lesson plans, controlling and maintaining all course tests and the test bank, ordering and maintaining all book inventories, providing and maintaining AV support, assisting with instructor certification and IFSAC certification and accreditation program, and processing and approving equivalency.

The facilities maintenance team provides maintenance and janitorial service for the 208-acre site, buildings, props, support equipment, vehicles and the dormitory operation. The Fire Academy's second support group is the cafeteria and retail store. Feeding customers is part of the total package the Fire Academy provides its onsite customers. The administrative staff registers and confirms all students and develops course packages. After a course is completed the staff records grades, mails out certificates, bills customers and files the package. They handle all time sheets, instructor contracts and travel reimbursements. They also are responsible for purchasing, approval of payments, accounts payable, accounts receivables, collections and bank deposits.

South Carolina has approximately 450 fire departments with about 14,000 firefighters. In FY08, the South Carolina Fire Academy conducted 1,926 courses for a total of 25,645 students successfully completing the courses. This accounted for 532,740 student contact hours. This was an increase of 3,635 students or 16.5%.

The Fire Academy receives no appropriated funding. However, it does receive part of a one percent fee on fire insurance premiums and a .035 percent of one percent fee on fire insurance. The Fire Academy also sells courses to industry and receives some NFA and EMD grant funds to deliver certain courses.

For Fiscal Year 2007 - 2008, the one percent money totaled \$2,674,620 (up \$75,268 for a 2.89 percent increase). The .035 percent money totaled \$2,746,185 (up \$152,067 for a 5.45 percent increase). Generated revenue course fees and sales totaled \$1,697,813 (up \$231,064 for a 15.75 percent increase). Industrial revenue, which is part of sales, was up this year, too. The Fire Academy budget underwrites, to some degree, all municipal programs, except programs conducted with federal grant funding. Instructor training certification, recertification, workshops and instructor updates are provided free. This helps ensure Fire Academy instructors are certified and have up-to-date knowledge and technical skills. Training is provided to the military, and industry at a higher, but fair and reasonable fee

FY 01 – FY08 Statistical Information

Fire Academy	FY02	FY03	FY04	FY05	FY06	FY07	FY 08
Total programs delivered	1,661	1,435	1,661	2,118	1,631	1,690	1,926
Total students trained	20,765	17,259	18,271	27,280*	21,211	22,010	25,645

*In FY05, 5,051 students took a special WMD training-in-house course.

*FY 08 students increased by 16.5 percent

Program:
Instructor Training and Certification

Curriculum, IFSAC Accreditation, Testing, Certification and

Assistant Superintendent

Russ Friar, 5 staff members

Program Description:

The Fire Academy maintains an instructor certification program for more than 750 part-time instructors. Three hundred and thirty (330) of these are on the Fire Academy's part-time payroll. Those on payroll are paid by the hour and are reimbursed for travel when they teach Fire Academy courses. These instructors teach courses at the Fire Academy, at local fire departments and at industrial plants. The instructor certification system involves establishing requirements for entry-level instructors and the re-certification of existing instructors. Part-time instructors are classified into two different areas: adjunct instructors who are paid and Fire Academy-certified instructors who only teach in their departments.

The Fire Academy offers a firefighter certification program accredited by the International Fire Service Accreditation Congress (IFSAC). The Fire Academy offers 14 IFSAC-accredited certification levels meeting the NFPA Standards, which are Firefighter I, Firefighter II, Driver/Operator-Pumper, Driver/Operator-Aerial, Instructor I, Fire Officer I, Fire Inspector I, Aircraft Rescue Firefighter, Fire and Life Safety Educator, Hazardous Materials-Operations, ARFF Driver/Operator, Driver/Operator -Mobile Water Supply, Fire Instructor II, and Juvenile Firesetter Intervention Specialist

In Fiscal Year 2007 - 2008, 2,317 firefighters entered the certification program. After testing, 1,970 successfully completed the test and earned IFSAC certification. The overall pass rate was 85.15 percent. Since 1993, the Fire Academy has awarded 12,110 IFSAC certificates in our Certification Program.

Fiscal Year 2007 - 2008 IFSAC Testing Statistical Information

Discipline	FY 07 Tested	Passed	Pass Rate	FY 08 Tested	Passed	Pass Rate
Firefighter I	615	522	84.88%	658	606	92.09
Firefighter II	562	495	88.08%	428	385	89.95%
Fire Officer I	72	69	95.83%	117	112	95.73%
Fire Inspector I (NFPA Exam)	22	8	36.36%	16	3	18.75%
Airport Firefighter	47	42	89.36%	135	125	92.59%
Fire & Life Safety Educator	34	27	79.41%	31	25	80.65%
Fire Instructor I	236	175	74.15%	221	175	79.19%
Fire Instructor II	15	9	60.00%	37	12	32.43%
Fire Instructor I Challenge	21	19	90.48%	22	21	95.45%
Firefighter I Challenge	88	87	98.86%	110	104	94.55%
Firefighter II Challenge	71	68	95.77%	98	92	93.88%
Driver/Operator Pumper Challenge	88	52	59.09%	121	68	56.20%
Fire Officer I Challenge	13	13	100.00%	14	14	100.00%
Airport Firefighter Challenge	23	23	100.00%	22	22	100.00%
Hazardous Materials Operations Challenge	142	100	70.42%	206	131	63.59%
Fire Inspector I Challenge	9	9	100.00%	10	10	100.00%
Driver/Operator ARFF Challenge	14	14	100.00%	13	13	100.00%
Fire and Life Safety Educator Challenge	2	2	100.00%	1	1	100.00%
Driver/Operator Aerial Challenge	26	17	65.38%	22	17	77.27%
Driver /Operator	36	33	91.67%	24	23	95.83%

Mobile Water Challenge						
Fire Instructor II Challenge	20	20	100.00%	10	10	100.00%
Juvenile Firesetter I Challenge	1	1	100.00%	1	1	100.00%
Total	2157	1805	83.68%	2317	1970	85.15

The Fire Academy has an additional 92 non-certification courses and custom-designed industrial courses. These courses require routine reviews to ensure they are current and up-to-date due to changing national standards and techniques. Complete development of a new course may also be required if a need is determined during the review period.

We issued 293 reciprocities and 277 equivalences to in-state firefighters.

We completed a rewrite of the following courses:

- 3310 Rope Rescue Low angle Operations
- 1205 Privately Owned Vehicle Emergency Operations
- 1220 Pump Operations I
- 1221 Pump Operations II

Developed the new lesson plans and skill sheets for the 1152, Basic Firefighters, 1153, Firefighter I and 1154 Firefighter II due to the change to the NFPA Standard 1001 being revised.
2155 Fire Ground Command Simulations

The Fire Academy is now delivering its new two-day incident command simulation course with the computers purchased last year.

Program: Regional Training

Superintendent

Ed Roper, 8 full-time staff members; 2 part time

Program Description:

Regional training is the key to the delivery of Fire Academy courses to our fire service customers. A majority of Fire Academy courses are conducted in the regions at the local fire department. The Fire Academy has seven regions, served by six regional offices. There are five full-time regional offices. The Florence office serves two regions, 3 and 4. There is a part-time position to assist with Region 3, and Region 7 is staffed with a part-time employee. In Fiscal Year 2007 - 2008, the Fire Academy hired a new full-time regional coordinator for Region 6, which is the Midlands Regional Office. It is located at the Fire Academy and serves eight Midlands counties.

Regional offices interact daily with the municipal fire service and schedule training programs to be conducted at local fire departments or at the regional offices. The Fire Academy works in every region to meet the fire service needs. In Fiscal Year 2007 - 2008, 55 percent of the courses delivered in the region were requested courses. This means a fire chief needed a course, made a request and the Fire Academy provided it. The regions also work closely with the Resident Training section with hazmat and rescue programs due to the demand for instructors and equipment needed to conduct these courses. The regions are responsible for maintaining regional facilities and equipment. In the event of an emergency, regional coordinators are on call 24 hours a day.

Regional coordinators visit fire departments and attend chief, firefighter and instructor association meetings/conferences to ensure customer needs are being met. The regional coordinators traveled 51,050 miles, and attended 501 meetings with fire departments and 68 with associations. In Fiscal Year 2007 - 2008, the regional coordinators conducted 97

IFSAC certification test sessions, made 72 trips to the Fire Academy, performed 86 course evaluations, taught in 163 courses, dropped off and picked up course materials 387 times, and conducted 37 apprenticeship instructor evaluations and 35 instructor evaluations.

Regional coordinators also coordinate, oversee and interface with the ACI and adjunct instructors to ensure courses are delivered safely and in accordance with Fire Academy lesson plans and guidelines.

Regional operations allow the Fire Academy to know its customers, meet their needs by providing courses at local departments that are conducted to meet their schedules. With 80 percent of the state's fire service being volunteers, this flexibility is the only way to provide needed training. Most courses have written tests, as well as hands-on skill evaluations, that the student must pass to complete the course. Many regional courses require a live burn. It must be conducted at an approved burn facility, such as the S.C. Fire Academy.

The regional offices also do administrative work including registration, developing course packages, delivering books and materials to fire departments and instructors, ordering and stocking books, grading tests, hiring instructors, processing instructor contracts and travel expense sheets, hosting courses at their offices and teaching courses and being a course skills evaluator.

Number Regional Offices:	7
Regions	Location
1	Greenville
2	Rock Hill
3 & 4	Florence
5	Charleston
6	Columbia
7	Newberry

FY05 FY08 Statistical Information

Type of Regional Municipal Programs	Number of Courses FY05	Number of Courses FY06	Number of Courses FY07	Number of Courses FY08
In-house Training	483	410	361	273
Catalog Programs	387	324	404	486
Requested Courses	429	293	211	367
Grant Courses	78	82	69	43
TOTALS	1,380	1,109	1,082	1,169

Program: Resident Training

Administrator

Phillip Russell, 9 Staff Persons

Program Description:

Resident training includes courses offered at the Fire Academy's main campus. This includes municipal programs that require special burn props or special equipment. Examples include flammable liquid and gas firefighting, hazardous materials, special urban search and rescue courses, high angle, confined space, trench, building collapse, water rescue and aircraft rescue firefighting courses and all levels of officer training. The Resident Training staff saw an increase in courses and a 30 percent increase in the number of students this year.

The resident training section is also responsible for marketing and providing all industrial and Aircraft Rescue Firefighting (ARFF) courses. Industrial and ARFF revenue is a key funding source for the Fire Academy. For many industries, a trained fire brigade and emergency team are crucial to plant operation. The Fire Academy offers consultation and site visits to assist industries with fire brigade organization and to customize training courses to meet their needs.

The Fire Academy purchased a 2002 Pierce Fire Engine from the Myrtle Beach Fire Department for a total cost of \$200,000. This apparatus would have cost the Fire Academy more than \$400,000 if purchased new. This unit had more than \$100,000 worth of equipment already installed. This engine has a 1,000-gallon water tank, a 1,500-gpm pump, a 40-gallon foam tank, and inside seating for six people.

Resident Training also purchased 14 breathing air fill stations that were installed in regional trailers and on portable cascade systems for use on site. These fill stations increase the safety of instructors and students refilling SCBA cylinders used in all live burn and rescue training.

Resident Training also supports regional activities by providing props, instructors and equipment to support regionally delivered programs.

FY07 – FY08 Statistical Information

Type of Resident Training Programs	Number of Programs FY08	Number of Students FY08	Number of Programs FY07	Number of Students FY07
Municipal Resident Programs	427	12,050	330	8,845
Burn Building Support	23	359	23	370
Grant Programs*	33	525	35	551
Firefighter Candidate School	4	89	4	73
Industrial Courses	122	1819	101	1,656
ARFF	39	413	29	229
Total Number	648	15,255	522	11,724

*Many grant programs are taught in the regions and require resident staff instructors to teach them and provide Fire Academy equipment.

The Resident Training area utilizes 36 different trailers to augment regionally delivered programs across the state. Resident staff inventories, provides maintenance, calibrates and prepare trailers after every use. Many of these trailers have in excess of \$100,000 worth of equipment to support Academy courses. They also can be used during a declared state of emergency. In Fiscal Year 2007 - 2008, the Fire Academy purchased two additional regional burn-support trailers and equipped them with safety equipment, training tools and special firefighting equipment.

The following trailers are available to support regional and on-site courses:

- Haz-Mat Technician Trailers 4
- Haz-Mat Operation Trailers 10
- Confined Space Rescue Trailers 3
- Rope Operations Trailers 2
- Auto-Extrication Trailers 3
- SCBA Trailers 3
- LP Gas Prop Trailer 1
- Water Operations Trailer 1
- Trench / Shoring Trailer 1
- Industrial Fire Brigade Trailer 1
- Utility Trailer 1
- Regional Burn Support Trailers 6

The Fire Academy delivered 253 equipment trailers, traveling approximately 276,432 miles.

The Resident training staff also delivered special firefighter and rescue training for the Charleston Fire Department on six 10-hour days per week for 13 weeks. The training provided was done in a manner that reduced expense to the fire department and the Fire Academy and resulted in 206 firefighters receiving needed training within this area.

Support FY08 Administration Section

Coordinator:

Cindy Brazell, 4 staff members

The administration section handles all registrations, confirmations, transcript updates, and issues a certificate for every student completing the course. They also do all purchasing, handles accounts payable and accounts receivable, receives all funds and processes every deposit for the Division of Fire and Life Safety.

FY 08 Administration Statistics

On-site pre-registrations	4,836
Off-site pre-registrations	9,950
Course confirmations mailed	14,786
After course registrations processed	15,077
Invoices created and billed	5,509
Course packages processed	1,926
Total students processed (pass & fail)	29,863
Total certifications mailed	24,389
Total letters mailed to students	5,118
Total transcripts processed and mailed	2,037
Total	113,491

Support FY08 Maintenance Section

Manager:

Billy Roberts, 5 staff members

The maintenance section maintains the 208-acre site. It provides all aspects of janitorial cleaning and maintenance and repairs to site buildings and equipment, which includes hundreds of firefighter tools, all props, nine (9) fire trucks including three pumpers, one tanker, one aerial and four ARFF trucks, as well as other site vehicles, busses and trailers. Maintenance provides all preventative maintenance and testing for four computer-controlled burn props, HVAC, electrical, and other site systems including building fire suppression and detection systems, two 1,500-gpm fire training water pumps, controls and piping, all plumbing and the site sewer system, including four sewer pumps, controls and piping, and two large breathing air compressors. They operate the site maintenance shop. They provide set up for classrooms, and they paint and modify work areas as needed.

The maintenance team worked closely with both new building projects. They were involved with the new buildings' walk-down inspections and system acceptance testing. The maintenance department works with the Department of Corrections (DOC) and uses inmate labor for ground work, janitorial and minor maintenance work. SCFA staff must pick up inmates from SCDOC every morning and take them back in the afternoon. The inmate labor pool is up to 10 inmates. For security reasons, we utilize a contract janitorial service for the dormitory room cleaning.

Support FY08 Cafeteria

Supervisor

Ray Williams

Staff

Jack White

The cafeteria provides meal service for breakfast and lunch five to seven days per week, depending on training being conducted on site. The cafeteria also assists with meals for special programs, which include some night and special weekend meals. The cafeteria was open 274 days including five state holidays. The two-person staff also operates the Fire Academy store, which includes purchasing and inventory control. The cafeteria works with the Department of Corrections and uses inmate labor in the cafeteria for food preparation, serving and janitorial work.